

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Westwood Social Club, Lower Westwood, BA15 2AP
Date: 20 July 2011
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Malcolm Hewson (Chairman), Cllr Rosemary Brown (Vice Chairman),
Cllr Trevor Carbin and Cllr Linda Conley
Cllr Fleur de Rhe-Philippe (Portfolio Holder for Strategic Planning, Minerals, Waste and Economic Development and Tourism)

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Mal Munday – Service Director, Integrated Youth
Julia Cramp – Service Director, Commissioning and Performance, Children & Education

Town and Parish Councillors

Limpley Stoke Parish Council – Bill Bailey
Monkton Farleigh Parish Council – Matthew Midlane
Westwood Parish Council – Allan Parker & Terry Biles
Wingfield Parish Council – Alan Mines
Winsley Parish Council – Pamela Bennett

Partners

Wiltshire Police – Insp David Cullop
Bradford on Avon Community Area Partnership – David Gregory & Michael Collins

Total in attendance: 50

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Sharon Davies – Service Director, Simon Coombe – Limpley Stoke Parish Council, Jim Lynch – Community Area Partnership, Peter Leach & Gwen Allison – Bradford on Avon Town Council, Ambrose Stickney – Senior Citizens Forum.</p>
2.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Westwood social club, and introduced the Wiltshire councillors who made up the board, as well as Mal Munday, (Acting Service Director), the Community Area Manager and the Democratic Services Officer.</p> <p>The Chairman introduced Cllr Fleur de Rhe-Philippe – Wiltshire Council cabinet portfolio holder for Strategic Planning, Minerals, Waste and Economic Development and Tourism who was invited to give an update on her portfolio.</p> <p>All town, parish and partner representatives in attendance were welcomed by the Chairman.</p>
3.	<p><u>Election of Chairman of the Bradford on Avon Area Board for the Municipal Year 2011/12</u></p> <p>Cllr Malcolm Hewson was re-elected as Chairman.</p>
4.	<p><u>Election of Vice-Chairman of the Bradford on Avon Area Board for the Municipal Year 2011/12</u></p> <p>Cllr Rosemary Brown was re-elected as Vice Chairman.</p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6.	<p><u>Minutes</u></p> <p>Decision:</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 11 May 2011 were approved and signed as the correct record.

7.	<p><u>Chairman's Announcements and Updates</u></p> <p>The following announcements contained in the pack were mentioned briefly:</p> <p>i) Transfer of Assets, Bradford on Avon – report of roundtable meeting held between the Town Council and Wiltshire Council on 31 May 2011.</p> <p>ii) Section 106 contributions to Play Parks in Bradford on Avon – report of roundtable meeting held between Wiltshire Council, Bradford on Avon Town Council and the Friends of Barton Farm on 6 June 2011.</p> <p>iii) Nomination to the Voluntary and Community Sector Awards 2011 in the category ‘Best Community Initiative Nominated by an Area Board’ – Heaven Scent, graffiti Art Mural at Victory Field.</p> <p>iv) Nominations to the Queen Elizabeth II Fields Challenge.</p> <p>v) Partner updates from Wiltshire Police, Wiltshire Fire and Rescue and NHS Wiltshire were noted.</p> <p>vi) Bradford on Avon Young Peoples’ Issues Group – report of CAYPIG meeting held on 7 June. The CAYPIG were also praised for their help at the recent Woolley Festival.</p>
8.	<p><u>13-19 Commissioning Strategy</u></p> <p>Julia Cramp - Service Director for Commissioning and Performance in the Department for Children and Education, Wiltshire Council, outlined the new strategy which would affect the delivery of youth services in Bradford on Avon.</p> <p>Points made by Julia Cramp included:</p> <ul style="list-style-type: none"> • Wiltshire Children’s Trust draft commissioning strategy for services for young people aged 13 to 19 has been issued for consultation. This is an important strategy which outlines plans for improving services for the 13 to 19 age range. • Young people and representatives from a range of agencies working with 13 to 19 year olds have been involved right from the start and their views have informed the draft including the commissioning priorities and youth work suggestions. Each CAYPIG held a session on the Strategy and each Area Board had been offered a presentation to highlight awareness of the Strategy. In addition, the Strategy was sent out to a wide range of stakeholders including members of Wiltshire's Children's Trust Partnership, Police, schools, the voluntary sector, etc.

- Consultation is taking place for 12 weeks from 13th May to 5th August 2011. The final strategy will be presented to Wiltshire Council's Cabinet in September 2011 along with a report making specific proposals on future plans for youth work. The draft includes key consultation questions. Written responses to the consultation should be sent to Pathways@wiltshire.gov.uk.
- The purpose of the commissioning strategy is to achieve better outcomes for young people aged 13-19 by: Ensuring a good range of high quality services for all young people. Providing an early integrated response when young people are vulnerable or at risk, as soon as problems or issues arise.
- The draft commissioning strategy notes that there are plans for developing a campus in each of the 18 community areas. Each campus would bring together a number of local services provided by the Council and other agencies in a building or collection of buildings.
- It is envisaged that each campus will contain some space which will be used by the 13 to 19 age range. The draft includes a specific consultation question on space for young people in each campus.
- The draft strategy also outlines 4 suggestions for future youth work services including some initial thoughts on making the savings from youth work budgets noted in the Council's financial plan. The suggestions are put forward in order to promote discussion and debate and there is not a favoured suggestion. Some of the suggestions could be combined and through discussions during the consultation period new ideas are likely to emerge.
- More information on the draft 13 to 19 commissioning strategy and the suggestions for future youth work services will be provided at the Area Board meeting.

Questions raised from the floor included:

- Are there any plans to include Wiltshire's young people in the 2012 Olympics celebrations?
We are looking to see what each community wants to do, and are keen that young people are actively involved in it.
- Will any of Wiltshire's young people have the opportunity to carry the Olympic torch as it travels through the county?
We are hopeful that some young people will get the opportunity to be part of the torch carrying.

	<ul style="list-style-type: none"> • Do we know the torch route yet? <i>The route will be announced in November 2011.</i> • Have you any idea what the consultation feedback results are looking like? <i>The results coming in appear to be mixed.</i> • Would any consultation responses be reported back to the area board? Yes. • Are you speaking to a good cross section of age groups? <i>Yes, the presentation is doing the rounds of all the area boards and CAYPIGs.</i> <p>Area Board members felt that they would like to see a schedule of forthcoming corporate consultations to be able see who they thought should be consulted on particular issues. It was agreed that the Community Area Manager would discuss this with Julia Cramp.</p> <p>The Chairman thanked Julia Cramp for her presentation.</p>
9.	<p><u>Community Area Grants</u></p> <p>a)The Wiltshire Councillors considered three applications to the Community Area Grants Scheme 2011/12 as follows:</p> <p>Cllr Matthew Midlane, (Monkton Farleigh PC) commented on behalf of the Bradford on Avon Area Board Grants Advisory Group for each application.</p> <p>Decision:</p> <p>Saxon Church and St Mary Tory Trusteeship applied for £600 to remove/ renovate/ renew 3 directional signs. The Wiltshire Councillors considered the objections raised by the Grants Advisory Group and agreed to defer the application pending a site visit and further discussion.</p> <p>Decision:</p> <p>1st Winsley Scout Group awarded £924 for a district patrol camping competition.</p> <p>Reason: <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its contribution to activities for young people and to community volunteering.</i></p>

	<p>Decision:</p> <p>Limpley Stoke K6 Telephone Kiosk Refurbishment Group awarded £560 for the mini-library project.</p> <p>Reason: <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its contribution to village services and community volunteering.</i></p> <p>b)The Wiltshire councillors considered the withdrawal of funding granted at the Area Board meeting on 11 May for the following application:</p> <p>Bradford on Avon Arts Festival - grant award of £ 1,175</p> <p>In the light of the decision of the organisers to cancel the 2011 event and hold it over until June 2012. The Wiltshire councillors, supported by the Grants Advisory Group, agreed that the application be withdrawn and re-submitted in the next financial year, closer to the date when more details are known of the exact nature and costs of the 2012 event.</p>
10.	<p><u>Traffic and Transport Issues and Updates</u></p> <p>i) Report of Community Area Transport Group meeting held on 8 July to consider priorities and progress with minor capital improvement works. Cllr Malcolm Hewson gave a brief overview of the CATG meeting and schedule of requested traffic and transport schemes for each parish. Cllr Hewson invited parish representatives to take the listing away to digest.</p> <p>Councillor Conley and others agreed that the Community Area Transport Group had become a useful forum for the parishes to meet with Wiltshire Council officers to resolve local traffic issues.</p> <p>ii) Dr Allan Parker – Chairman, Westwood parish council outlined the 20 mph zone trial and the proposal for virtual pavements in Westwood using a power point presentation to show the various road traffic hot spots that were causing concern to the community of Westwood.</p> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> • Virtual pavements are a good visual tool for speed control and pedestrian safety and cost less than conventional pavements.

	<ul style="list-style-type: none"> • Experience from Limpley Stoke shows that Westwood needs a combination of measures to tackle its issues - 20 mph limits, virtual pavements, lines on side of road, speed indicator devices etc. • Interim surveys show that average speeds are down to 24 mph. It would be useful if the community could have a breakdown of speeding, by whom and at what times of day. • The Portfolio Holder reported that driver speeds had been reduced elsewhere when central road lines had been taken away. It is counter-intuitive but effective. <p>The Chairman thanked Dr Parker for his presentation.</p> <p>iii) Potential impact on the Bradford on Avon community area of a possible Experimental Traffic Regulation Order at Cleveland Bridge, Bath to reduce the weight limit on HGV vehicles. It was agreed that Wiltshire Council needed to keep on top of this issue as this could have a serious impact on local villages.</p> <p>Decision:</p> <ul style="list-style-type: none"> • That the Community Area Manager would write to Bath and North East Somerset Council raising serious concerns on behalf of the Bradford on Avon Area Board. <p>Note: The Community Area Manager to consider a similar letter sent from Trowbridge Town Council to B&NES. The content of the letter to be agreed by Councillors Hewson and Carbin.</p>
11.	<p><u>BOA 2026 - Roadmap for a Sustainable Future</u></p> <p>Gerald Milward-Oliver reported back on recent stakeholder and public workshops held in parallel with the Council's consultation on the Local Development Framework of planning policies for the Bradford on Avon community area.</p> <p>He outlined a programme of community engagement to develop a vision and roadmap for the sustainable future of the town. A programme outline of the report, "BoA 2026 - Road Map for a Sustainable Future" was included in the agenda pack for information.</p> <p>The Chairman thanked Gerald Milward-Oliver for his presentation.</p>

12.	<p><u>Cabinet Portfolio Holder for Strategic Planning, Minerals and Waste, Economic Development and Tourism</u></p> <p>Cllr Fleur de Rhe-Philippe - Cabinet Portfolio Holder for Strategic Planning, Economic Development and Tourism gave an update on her portfolio of responsibility as it relates to the Bradford on Avon community area.</p> <p>Points made by Cllr de Rhe-Philippe included:</p> <ul style="list-style-type: none"> • Strategic Planning & Economic Development – the prime objective being to get jobs into Bradford on Avon, rather than houses, and to achieve carbon reduction targets. • Tourism – concentrating on selling Bradford on Avon and the county of Wiltshire to the rest of the country, looking to get tourists into Wiltshire for longer stays. • The importance of the core strategy planning policies to the town and community area. <p>Gerald Milward-Oliver praised planning officers for listening to local opinion and for presenting a balanced spatial strategy for the future.</p> <p>Councillor Hewson asked that Visit Wiltshire should recognise the important role and work better with the Tourist Information Centre and Tourism Association in Bradford on Avon.</p> <p>The Chairman thanked Cllr de Rhe-Philippe for her presentation.</p>
13.	<p><u>Bradford on Avon Community Area Partnership</u></p> <p>David Gregory presented the Bradford on Avon Community Area Partnership work plan and their application for core funding support for 2011/12. The work plan and Partnership Development Officer's report were included in the agenda pack for information.</p> <p>The Wiltshire councillors discussed the work plan and agreed that they needed a more detailed workplan and calendar of activity from the Community Area Partnership before they could release the first tranche of funding in full.</p> <p>Councillor Carbin was concerned at level of administrative costs forecast, the level of contingency reserves held, and the lack of engagement of the parishes in the work of BOACAP.</p>

	<p>Decision:</p> <ul style="list-style-type: none"> • To approve in principal the whole year’s core funding of £9,403.32 with an agreement to release the 1st tranche of £2,000 immediately on the understanding that the Bradford on Avon Community Area Partnership works with the Community Area Manager to provide more details of their budget and work plan. • To agree to the release of the 2nd tranche in early 2012 as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met.
14.	<p><u>Nominations of Representatives to Outside Bodies</u></p> <p>The representatives were re-appointed as follows:</p> <p>Bradford on Avon Community Area Young Persons Issues Group – Rosemary Brown & Trevor Carbin.</p> <p>Bradford on Avon Community Area Partnership – Rosemary Brown.</p> <p>Bradford on Avon Historic Core Zone Project Board – Malcolm Hewson.</p> <p>Bradford on Avon Area Board Grants Advisory Group – Terry Biles (Westwood PC), Bill Bailey (Limpley Stoke PC), Matthew Midlane (Monkton Farleigh PC).</p> <p>It was agreed that the Community Area Manager would contact the parish councils for nominations to join the Grants Advisory Group as a replacement for Alan Mines, (Wingfield PC), who had decided to step down from the group.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 21st September – St Margaret’s Hall, Bradford on Avon.</p> <p>Wednesday 23rd November – Holt Village Hall.</p> <p>The Chairman asked for nominations for other venues which could host future meetings.</p>
16.	<p><u>Close</u></p>